



# Countesthorpe Academy

## CONSENT COLLECTION FORM 2021 - 2022

<i>Policy Reviewed and Adopted by the Governing Board on:</i>	<i>September 2021</i>
<i>Signed (Chair of Local Governing Board):</i>	<i>Mr J Taylor</i>
<i>Date of Next Review:</i>	<i>September 2022</i>
<i>Responsible Officer:</i>	<i>Mrs S Kaur</i>

Name of Pupil ..... Tutor Group ..... Date .....

**Photographs, Video and Media**

	Yes	No
May we use your child's photograph in printed publications that we produce for promotional purposes such as a prospectus or on project display boards?		
May we use your child's image on our website?		
May we record your child's image on video or webcam?		
Are you happy for your child to appear in the media? (for example in the local press, radio or TV)		
Are you happy for your child to appear on Social Media sites used by the Academy e.g. Twitter and Facebook?		
I give consent for my son or daughter to be included in any Academy or class Yearbook and other mementos on leaving the Academy (if applicable)		
Do you consent for your son or daughter's name to be released for publication such that they may be identified as an individual or as part of a small group? For example raising money for charity that is recognised in the local media.		
I give consent for my son or daughter to be photographed for the Academy group photos that may be bought by other families who have children in the photo.		
Do you consent for a professional photographer to take photographs and release to your family for sale? The photographer would have possession of the photos on their equipment, not Academy equipment.		
Can your child participate in events and performances that may be recorded or photographed and shared with the Academy's community?		
<b>Signed by Parent / Carer with legal responsibility for the pupil: Name:</b>		
<b>Sign:</b>	<b>Date:</b>	

**Medical**

Doctors Practice	
Doctors Name	
Telephone Number	
Does your child suffer from any health problems, if so please give details. (Please indicate any special treatment)	
Permission to contact Doctor	Yes/No (Please delete if appropriate)
Do you give consent for us to contact other professionals who are involved with your child?	Yes/No (Please delete if appropriate)
Names and contact numbers of any professionals involved with your child, for example health visitors, speech therapists. If	

you provide these details we will contact them, letting you know of any approach we make.	
Please give details of any other problems/concerns of which the Academy should be aware to enable us to support your child. If you provide these details we will contact them, letting you know of any approach we make.	
Please give details of any special requirements/medical conditions of parents/carers regarding access to the building or accessing information	
<b>Signed by Parent / Carer with legal responsibility for the pupil: Name:</b>	
<b>Sign:</b>	<b>Date:</b>

### **Trips & Off Site Visits**

Please see the Academy Trips & Off Site Visits Policy, which is available on the Academy website.

When making arrangements for school trips it is necessary to share information about your child with the venue, accommodation and transport providers for legal and safeguarding reasons. If travelling overseas this will also include immigration control.

Details about your child may be required by insurers.

#### **FOR TRIPS OUTSIDE THE UK**

Whilst pupils are outside the UK Academy staff and those supervising, travelling or arranging travel or accommodation may communicate with parents and carers using the contact information provided. At times this may be using mobile communications, social media or other methods that may require data to be stored or travel outside of the approved EU locations. We believe that keeping parents and carers informed about the wellbeing of their children must be the priority. Data sharing in such cases will be limited to what is necessary.

	Y	N
I give consent for the Academy to take photographs of my son/daughter whilst on school trips.		
I give consent to the Academy to take video and media footage of my son/daughter whilst on school trips		
<b>Signed by Parent / Carer with legal responsibility for the pupil:</b>		
<b>Name:</b>		
<b>Sign:</b>	<b>Date:</b>	

### **Careers & Workplace Placements**

	Y	N
I give consent for Academy to share details of my son/daughter with potential workplace placement providers		
I give consent to Academy to share details of my son/daughter with careers advisers		
<b>Signed by Parent / Carer with legal responsibility for the pupil:</b>		
<b>Name:</b>		
<b>Sign:</b>	<b>Date:</b>	

### Academy Work & Celebrating Successes

	Y	N
I give consent for the Academy to share details of my son/daughter's achievements within the Academy by displays, certificates or other media that identifies them		
I give consent to the Academy to share information about my son/daughter to recognise key events such as birthdays within the		
I give consent for the Academy to share details of my son/daughter's sporting activities for fixtures and achievements in the Academy and in		
<b>Signed by Parent / Carer with legal responsibility for the pupil:</b> <b>Name:</b> <b>Sign:</b> _____ <b>Date:</b> _____		

### Internet Use

As part of the Academy's IT provision we offer students access to the internet and email facilities. Our internet service provides a high level of protection and we audit student use. Students are required to give written agreement to be bound by the terms.

	Y	N
As the parent or carer, I give permission for my child to use electronic mail and the internet. I understand that students are held accountable for their own actions.		
<b>Signed by Parent / Carer with legal responsibility for the pupil:</b> <b>Name:</b> <b>Sign:</b> _____ <b>Date:</b> _____		

### Childcare Costs, FSM and PP

Parents / carers can check this information online via the link provided <https://www.childcarechoices.gov.uk/>

	Y	N
I give consent for the Academy to use my details, including National Insurance number, to check eligibility for Free School Meals and/or Pupil		
I consent to the Academy to retain this information on file to continue to monitor eligibility		
<b>Signed by Parent / Carer with legal responsibility for the pupil:</b> <b>Name:</b> <b>Sign:</b> _____ <b>Date:</b> _____		

## Academy News Updates

	Y	N
I wish to be kept informed about Academy news and events and receive the newsletter and similar notifications		
I give consent to the Academy to use text messaging service on the mobile number I have provided.		
I CONSENT to the Academy contacting me by text message for the purpose of Academy information and reminders. I will ensure that I keep the Academy informed of my up to date mobile number at all times, or if the number is no longer in my possession		
(PLEASE NOTE: WE CANNOT ACCEPT INCOMING TEXT MESSAGES.)		
<b>Signed by Parent / Carer with legal responsibility for the pupil:</b>		
<b>Name:</b>		
<b>Sign:</b>		<b>Date:</b>

## Third Parties at the Academy

If consent is not given your child will be unable to participate.

	Y	N
I give consent for the Academy to share details with organisers of end of Academy events, such as discos and concerts. This is to enable children to be checked in and out of the event securely.		
I give consent to the Academy to share basic details with third party providers, such as before and after school clubs, music and sport providers who may be engaged directly by me.		
I give consent to the Academy that they can share information about my son/daughter with organisations such as the Duke of Edinburgh scheme		
<b>Signed by Parent / Carer with legal responsibility for the pupil:</b>		
<b>Name:</b>		
<b>Sign:</b>		<b>Date:</b>