



**COUNTESTHORPE LEYSLAND
COMMUNITY COLLEGE**

**PROVIDER ACCESS POLICY (CAREERS)
2019 – 2020**

Policy Reviewed and Adopted by the Governing Board on: September 2019

Signed (Chair of Governors): Mrs S Uprichard

Date of Next Review: September 2020

Responsible Officer: Principal

Countesthorpe Leysland Community College: Provider Access Policy



Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Mr C Holmes, Careers Leader*

Telephone: 0116 277 1555; Email: *cholmes@clcc.college*

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	November Careers Day Careers Tutorials x5	Year 8-9 Options Evening Year 8 Parents Evening Careers Tutorials x1 Tutorial Sessions	Tutorial Sessions
Year 9	November Careers Day Careers Tutorials x5	Year 9 Parents Evening	Tutorial Sessions
Year 10	Tutorial Sessions	Year 10 Parents Evening Careers Tutorials x3	Tutorial Sessions
Year 11	November Careers Day 6 th Form Open Evening 6 th Form Taster Sessions Careers Tutorials x6	Year 11 Parents Evening	
Year 12	Tutorial Sessions	January Tutorial Sessions x5	Year 12 Parent Evening Careers Tutorials x5
Year 13	November Careers Day Year 13 Parents Evening Careers Tutorials x3 Alternative to University Tutorial Session x2	Tutorial Sessions	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed: *Mrs S Uprichard*

Chair of Governors

Mrs C Aitcheson

Head teacher